Description based on Specified Commercial Transactions Law

Company Name	Tsukasa Network Services Co., Ltd.
Representative	So Miyazaki
Office Address	802 Cosmos Gyoenmae, 1-16-10 Shinjuku, Shinjuku-ku, Tokyo 160-0022, Japan
TEL & FAX	TEL : +81-(0)3-5312-8299 FAX : +81-(0)3-5312-8298
Business Hour	9:00 a.m.–6:00 p.m. (Closed on weekends & holidays) ※*Please refer our business calendar.*
Email address	tns@222.co.jp
Website URL	https: //syataku.tokyo/
Payment Due	● At the applying for reservation of each property, you will be required to pay the application deposit. ● The balance of the total contract amount (initial cost and rent for the first and the second month etc. Please refer the quotation provided on the online application process.) will be settled by your credit card on 12th of the next month of the applying. ● Payment of the rent for the third and later month shall be settled by your credit card for the next coming month by the date described on the lease agreement every month. ● If the contract period is less than 2 months, you will be required to pay the full amount for two months lease by the contract date. ● If the different provisions are applied, it will be displayed on the description page or the lease agreement of each property.
Payment Method	● All of the payment method shall be by credit card payment. ● The credit card payment will be settled by us or a payment collection agency. ● Please refer to the lease agreement which shown on the screen during application process.
Contract and Key Handover	● Please follow the method specified within the application process for key handover. Please be sure to check the information in the email sent to you upon completion of your application. ● After confirming your passport and valid visa and the payment of contract amount etc., we will give you the key.
Required fee other than the rent etc	Security Deposit, Utilities fee as of water, electricity and gas, Cleaning and preparation fee, Option fee, Application fee, transfer fee, and restoration cost etc.
Security Deposit	● If the lease includes a security deposit, the remaining balance will be refunded by bank transfer within two months after the lease ends. ● If there are any costs borne by the tenant, including unpaid rent, necessary repairs or other liabilities based on the lease agreement, such amounts will be deducted from the Security Deposit. In addition, if the total outstanding amount exceeds the Security Deposit, the excess will be charged to the tenant. ● The bank transfer fee (remittance fee) for the refund of Security Deposit shall be borne by the lessee.
Cancellation Policy	Cancellations after the application are subject to the prescribed cancellation fees. Cancellation up to 15 days prior to the lease start date : 30,000 yen Cancellation from 14 days to 8 days prior to the lease start date : 50% of Application Deposit Cancellation from 7 days to start date prior to the lease start date : 100% of Application Deposit Cancellation on or after the scheduled lease start date : 100% of the total contract amount (Subject to the cancellation provisions stated in the lease agreement.) ※ Determined based on the email receiving time and Japan standard time the midnight (0:00am). ※ If you don't appear or move-in by 5pm on the day following the scheduled lease start date and the lease agreement cannot be concluded, it will be considered a cancellation.
Extension of contract period	Please refer to the lease agreement which shown on the screen during application process.
Cancellation during contract period	Though it depends on the property and the lease period, in principle, cancellation penalty fee is required. Please refer the lease agreement which the details will be clearly stated in.